# How to Order Caris Molecular Intelligence for New York State

<table>
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<th>Step</th>
<th>Description</th>
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| 1    | **Contact Caris**  
|      | Contact Caris Life Sciences® to obtain the requisition form and tumor specimen shipper kit. The latest requisition can be downloaded from the website www.CarisMolecularIntelligence.com/ordering_information.  
|      | Note: The requisition can also be submitted through MI Portal, contact Client Services to set up an account. |
| 2    | **Complete Requisition**  
|      | Complete ALL fields on the requisition form, following the instructions on the reverse of this document.  
|      | **The requisition must have the signature of either the treating physician or pathologist** requesting Caris Molecular Intelligence®. |
|      | Note: If a surgical procedure is planned to collect specimen, provide the anticipated specimen information, date and time of procedure and the location/facility information. |
| 3    | **Send Documentation**  
|      | Gather additional documentation needed for the completion of testing  
|      | • Patient Payer Information  
|      | • Pathology Report  
|      | • Clinical History (e.g. 90-Day Clinical History, Physical Exams, and All Notes: Daily Progress, Treatment, Doctors and Office)  
|      | Send the completed **Tumor Profiling Requisition, patient insurance information, pathology report and clinical history** to Caris Life Sciences. Fax the documents to Client Services (866) 479-4925 or upload the items into MI Portal.  
|      | Note: If provided documentation is incomplete, Client Services may contact your office to obtain missing information. |
| 4    | **Ship Specimen**  
|      | Prepare the specimen as outlined on the back of the **Tumor Profiling Requisition**. Place both the specimen and the completed requisition in the shipper kit provided. Contact Client Services (888) 979-8669 to arrange pickup, or ship out with daily FedEx or UPS shipment. |
| 5    | **Review Report**  
|      | Receive the final report (without appendix) via fax, mail and email within 14-days of case activation. **The case will be activated once all documents and specimen have been received by Caris.**  
|      | If you would prefer to receive the Report with the appendix included, please contact Client Services (888)979-8669 to update your User Profile. Both the Summary and Full Report can be downloaded through MI Portal upon case completion. |
**Tumor Profiling Requisition for New York State**

Instructions for completing the Tumor Profiling Requisition are outlined below. These instructions are provided as a general overview, please contact Client Services (888) 979-8669 for additional details.

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**Client Information**
Enter the ordering physician’s contact information. This section can be pre-populated with your practice information. Call Client Services to learn more.

**Additional Physician To Be Copied**
List any additional physicians that should receive a copy of the final report.

**Billing Information**
Billing information is required to initiate testing. Include a copy of the face sheet and front and back of the insurance card.

**Tumor Profiling Services (CHOICE REQUIRED)**
Clearly indicate which profile or individual assay is to be performed. A selection MUST be made.

**Profile Menus**
To view the definitive list of biomarkers analyzed by tumor type for each profile, please visit www.CarisMolecularIntelligence.com/profilemenu.

**Caris Molecular Intelligence™ Tumor Profiling Options (Choice Required)**
Select a profile or individual assay(s) to be performed from this list below: The definitive list of biomarkers analyzed by tumor type, and list of available biomarkers, for the corresponding options below can be found online at www.CarisMolecularIntelligence.com/profilemenu (Website).

**Clinical/Specimen Information**
Provide detailed information about the patient’s diagnosis, clinical standing and the specimen being sent for testing.

**Pathology Information**
Typically, specimens are submitted through pathology. This information is critical to ensure the timely delivery of specimen.

**Special Instructions**
Please see the reverse for Caris Billing, Patient Consent Requirements and Optimal Specimen Requirements.

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Fax completed requisition with copy of the pathology report, clinical history and insurance information to (866) 479-4925.

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**To order or learn more, visit**

**US:** 888.979.8669 | MlClientServices@carisls.com

**Intl:** 00 41 21 533 53 00 | EUCustomerServices@carisls.com

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